



OFFICE OF SORORITY AND FRATERNITY LIFE

INDIANA UNIVERSITY
Bloomington

Leadership, Prevention, and Wellness Educator (LPWE) Job Description

LPWE General Expectations

- Interest in fostering the premier sorority/fraternity community through leadership development; diversity, equity, and inclusion; and prevention and wellness education efforts
- Attend and complete required trainings for the Office of Sorority and Fraternity Life's (OSFL) educational programs including but not limited to: Party Smarter Not Harder, Step Up! IU, Event Monitor Training, leadership programs, etc.
- Commit to spending time outside of trainings to practice the educational content and improve facilitation skills
- Commit to facilitate presentations during the fall and spring semesters of the 2023-2024 academic year
- Commit to honor the Leadership, Prevention, and Wellness Educator job description requirements
- Conduct yourself in a professional and ethical manner
- Use trauma-informed and inclusive language in presentations and team meetings
- Communicate early and often with your supervisor regarding questions and/or concerns

LPWE Job-specific Requirements

- Undergraduate educators must be a member, in good standing, of a sorority/fraternity recognized by Indiana University and supported by OSFL
- Facilitate two (2) to three (3) presentations per week, based on need
- Attend paid mandatory monthly facilitator meetings and trainings
- Attend paid mandatory monthly meetings with your assigned supervisor
- Complete online reflections after each completed presentation
- Respond within 48 hours to emails sent by a supervisor
- Regularly and accurately complete your timesheet by clocking in and out when you begin and end your work, attend team or supervision meetings
- Communicate early and often with your supervisor regarding questions and/or concerns
- Work with your supervisor to find a replacement for conflicts with your assigned presentations

Personal/Professional Development Opportunities

- Enhance public speaking and facilitation skills
- Develop your own and your peers' understanding of a variety of topics related to the presentations
- Serve as a student leader and gain career-building leadership experience
- Serve as a role model for your peers and for other educators
- Work with and learn from a variety of campus and community partners
- Additional professional development and/or training experiences may be offered throughout the school year

Compensation

Beginning at \$14/hour

Up to eight (8) hours per week (with scheduling based on your availability)